ARL STATISTICS 2005-06
MAIN LIBRARY WORKSHEET

This worksheet is designed to help you plan your submission for the 2005-06 ARL Statistics. Include here the totals for: (a) the main library in your system, and (b) any branch libraries that are NOT included in the ARL Academic Law Library Statistics or the ARL Academic Health Sciences Library Statistics.

If an exact figure is unavailable, use “NA/UA”. If the appropriate answer is zero or none, use “0.”

Reporting Institution ____________________________________________ Date Returned to ARL ______________
Report Prepared by (name) ____________________________________________
Title ____________________________________________
Email address ____________________________________________ Phone number ______________
Contact person (if different) ____________________________________________
Title ____________________________________________
Email address ____________________________________________ Phone number ______________

PAGE ONE – VOLUMES

1. Volumes held June 30, 2006

   1a. Volumes held June 30, 2005 (1.a) ______________________

   1b. Volumes added during the year

       (i) Volumes added – Gross (1.b.i) ______________________

       (ii) Volumes withdrawn during year (1.b.ii) ______________________

       (Net Volumes Added: 1.b.i – 1.b.ii) (1.b) ______________________

       (Volumes held June 30, 2006: 1.a + 1.b) (1) ______________________

2. Number of monographic volumes purchased (2) ______________________

3. Basis of volume count is: (3) _____ Physical
   _____ Bibliographic
PAGE TWO – OTHER COLLECTIONS

SERIALS

4. Total number of current serials received, including periodicals
   4a. Number of current serials purchased (4a) _____________
   4b. Number of current serials received but not purchased (4b) _____________
      (Exchanges, gifts, deposits, etc. See instructions.)
   (Total serials received: 4.a + 4.b) (4) __________________

5. Government documents are included in count of Current Serials? (5) _____ Yes _____ No

OTHER LIBRARY MATERIALS

6. Microform units (6) ______________

7. Government documents not counted elsewhere (7) ______________

8. Computer files (8) ______________

9. Manuscripts and archives (linear ft.) (9) ______________

AUDIOVISUAL MATERIALS

10. Cartographic (10) ______________

11. Graphic (11) ______________

12. Audio (12) ______________

13. Film and Video (13) ______________
**PAGE THREE – EXPENDITURES**

14. Are the below figures reported in Canadian dollars?  
   (14) _____Yes  
   _____No

15. Total Library Materials Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>15a. Monographs</td>
<td>(15a)</td>
</tr>
<tr>
<td>15b. Current serials, including periodicals</td>
<td>(15b)</td>
</tr>
<tr>
<td>15c. Other Library Materials</td>
<td>(15c)</td>
</tr>
<tr>
<td>15d. Miscellaneous</td>
<td>(15d)</td>
</tr>
</tbody>
</table>

*(Total library materials: 15.a + 15.b + 15.c + 15.d)  (15) ___________________*

16. Contract binding  
   (16) ___________________*

17. Total Salaries and Wages

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>17a. Professional staff</td>
<td>(17a)</td>
</tr>
<tr>
<td>17b. Support staff</td>
<td>(17b)</td>
</tr>
<tr>
<td>17c. Student assistants</td>
<td>(17c)</td>
</tr>
</tbody>
</table>

*(Total salaries and wages: 17.a + 17.b + 17.c)  (17) ___________________*

18. Fringe benefits are included in expenditures for salaries and wages?  
   (18) _____Yes  
   _____No

19. Other operating expenditures  
   (19) ___________________*

20. Total library expenditures  
   *(15 + 16 + 17 + 19)*  (20) ___________________*

**ELECTRONIC MATERIALS EXPENDITURES**

21. Computer files *(One-time/monographic purchases.)*  
   (21) ___________________*

22. Electronic serials  
   (22) ___________________*

23. Bibliographic Utilities, Networks, and Consortia

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>23a. From internal library sources</td>
<td>(23a)</td>
</tr>
<tr>
<td>23b. From external sources</td>
<td>(23b)</td>
</tr>
</tbody>
</table>

24. Computer hardware and software  
   (24) ___________________*

25. Document Delivery/Interlibrary Loan  
   (25) ___________________*
PAGE FOUR – PERSONNEL AND PUBLIC SERVICES

PERSONNEL (Round figures to nearest whole number.)

26. Total Staff FTE

26a. Professional staff (26a) _____________

26b. Support staff (26b) _____________

26c. Student assistants (26c) _____________

(Total staff FTE: 26.a + 26.b + 26.c) (26) ________________

STAFFED SERVICE POINTS AND HOURS

27. Number of staffed library service points (27) ________________

28. Number of weekly public service hours (28) ________________

INSTRUCTION

29. Number of library presentations to groups (29) ________________

29a. Figure based on sampling? (29a) _____ Yes _____ No

30. Number of total participants in group presentations reported in line 29 (30) ________________

30a. Figure based on sampling? (30a) _____ Yes _____ No

REFERENCE

31. Number of reference transactions (31) ________________

31a. Figure based on sampling? (31a) _____ Yes _____ No
CIRCULATION

32. Number of initial circulations (excluding reserves)  
33. Total circulations (initial and renewals, excluding reserves)

INTERLIBRARY LOANS

34. Total number of filled requests provided to other libraries  
35. Total number of filled requests received from other libraries or providers

Ph.D. DEGREES AND FACULTY

36. Number of Ph.D.s awarded in FY2005-06  
37. Number of fields in which Ph.D.s can be awarded  
38. Number of full-time instructional faculty in FY2005-06

ENROLLMENT – FALL 2005
(Line numbers refer to IPEDS survey form.)

39. Full-time students, undergraduate and graduate  
40. Part-time students, undergraduate and graduate  
41. Full-time graduate students  
42. Part-time graduate students

FOOTNOTES

On the web form, you will be able to add footnotes to individual questions, as well as footnotes that apply to your entire institution. Please provide any information which would clarify the figures submitted, e.g., the inclusion of branch campus libraries or any special projects which might cause radical increases or decreases from the 2004-05 data. The form will not be able to provide all of your institution’s 2004-05 footnotes; please use the footnotes published in the ARL Statistics 2004-05 for comparison if necessary. Please make an effort to word your footnotes in a manner consistent with notes appearing in the published report, so that the ARL Office can interpret your footnotes correctly.

Submit the completed questionnaire by January 30, 2007.

For assistance, please e-mail Martha Kyrillidou (martha@arl.org) or Mark Young (stats-ra@arl.org) Tel. (202) 296-2296.